

Corporate Scrutiny Committee – WORK PROGRAMME (as at 20/08/24)

Date of Meeting	Item	Lead Officer	Witnesses	Indicative Agenda Item Duration
December 2024				
5 December 2024	Performance Monitoring Report	Mike Murphy, Head of Human Resources and Organisational Development		30 minutes
5 December 2024	2024/25 Q1 Finance Update	Anna Crouch, Head of Finance		30 minutes
5 December 2024	Draft 2025/26 Housing Revenue Account (HRA) Budget and Rent Setting	Paul Stone, Strategic Director of Resources (Section 151 Officer)		30 minutes
5 December 2024	Draft Robustness of Budget Estimates and Adequacy of Reserves	Paul Stone, Strategic Director of Resources (Section 151 Officer)		30 minutes
5 December 2024	Draft 2025/26 General Fund Budget and Council Tax	Paul Stone, Strategic Director of Resources (Section 151 Officer)		30 minutes

5 December 2024	Draft 2025/26 Capital Strategy, Treasury Management Strategy and Prudential Indicators	Paul Stone, Strategic Director of Resources (Section 151 Officer)		30 minutes
Date of Meeting	Item	Lead Officer	Witnesses	Indicative Agenda Item Duration
March 2025				
13 March 2025	Performance Monitoring Report	Mike Murphy, Head of Human Resources and Organisational Development		30 minutes
13 March 2025	2024/25 Q2 Finance Performance Monitoring	Anna Crouch, Head of Finance		30 minutes
13 March 2025	Housing Repairs Performance Annual Update	Jane Rochelle, Head of Housing		30 minutes
May 2025				
8 May 2025	Performance Monitoring Report	Mike Murphy, Head of Human Resources and Organisational Development		30 minutes

8 May 2025	Customer Services Annual Report	Nichola Oliver, Customer Services Team Manager		30 minutes
8 May 2025	2024/25 Q3 Finance Update	Anna Crouch, Head of Finance		30 minutes

Work requests considered by the Scrutiny Work Programming Group

Work Request	Status/Progress	Committee date to be considered
Housing Repairs Update Report	The report is now scheduled for committee and will be worked on accordingly.	March 2025
The Effectiveness of Public Space Protection Orders (PSPO)	It was agreed to have a report on the matter 6 months prior to the end of the PSPO to include full monitoring data so the committee can evaluate thoroughly.	To be confirmed closer to the end of the PSPO

Principles and Criteria used for Assessing Items Put Forward

Identify Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council’s calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council’s performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

Prioritise the potential list of scrutiny topics based on factors including

Topics are suitable for Scrutiny when	Topics are not suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council's priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

PREVIOUS SCRUTINY RECOMMENDATIONS TO CABINET

Since the last meeting of the Corporate Scrutiny Committee, the Cabinet has been presented comments by the Committee on the Transformation Delivery Plan report, and the Corporate Complaints report, at the meeting of the Cabinet in June 2024. However, as the Committee did not formally move any recommendations on these reports, none were presented to the Cabinet.